

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

REGULAR BUSINESS MEETING MINUTES

Monday, November 7, 2011

Library, School No. 1 – 250 Hoym St.

1. The Regular Business Meeting was called to order at 8:08 PM by Mr. Arthur W. Levine, President of the Fort Lee Board of Education.
2. Mr. Yusang Park, led the Pledge of Allegiance to the Flag.
3. Public Announcement by the President of the Board of Education:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the entrance hall of the Board Office, 255 Whiteman Street; published in the Board's designated newspapers: Fort Lee Patch.com, The Record, The Star Ledger, The Suburbanite; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice.
4. **ROLL CALL**
PRESENT: Mr. John Bang, Mr. Carmelo Luppino, Jr., Mrs. Linda McCue, Mrs. Angela Napolitano, Mr. Yusang Park, Mr. Joseph Surace, Ms. Helen Yoon and Mr. Arthur W. Levine

ALSO PRESENT: Mr. Steven Engravalle, Mrs. Cheryl Balletto, and Mr. Matthew J. Giacobbe, Esq.

ABSENT: Mr. Peter Suh
5. **REPORT OF THE ACTING SUPERINTENDENT OF SCHOOLS**
 - ◆ Mr. Steven Engravalle spoke on the NJDOE Special Education Compliance Report and gave out handouts. He stated that the Board of Education just received internet service at 5:01 pm.
 - ◆ Mr. Steven Engravalle thanked Mr. Jack DeNichilo and staff for the storm cleanup. He also thanked Mrs. Cheryl Balletto and Mr. Jack DeNichilo for putting together the maintenance report.
 - ◆ The Curriculum Committee met on November 1, 2011. The report cards are reviewed on tonight's agenda. The Kindergarten report card is brand new. Grades 1 and 2 are the same but digital. Grades 3-12 are standard grades.
 - ◆ The policies were reviewed and the policies are aligned with practices.
 - ◆ The Technology Department is working hard with PowerSchool.
 - ◆ The School Security Fire Drill Report is for the month of October, 2011.
 - ◆ School No. 1 Principal, Mrs. Kristine Cecere will give her presentation later.
6. **REPORT OF THE HIGH SCHOOL STUDENT REPRESENTATIVES**
 - ◆ Sarah Moore stated that the Fall Play is on December 8th, 9th, and 10th. The High School took three plays and incorporated them into three one acts that send strong messages. It will cost \$7 for seniors and students and \$10 for adults.
 - ◆ The Marching Band placed fourth in the competition. They will perform at the next football game and then will be competing in Allentown, Pennsylvania.

7. **BOARD SECRETARY REPORT – SEPTEMBER 2011**

- ◆ For the month of September 2011.

	Motion by Mrs. Linda McCue	Seconded by Mr. Carmelo Luppino	
	To approve the Board Secretary Report for the month of September 2011.	On roll call, Motion carried.	

8. **APPROVAL OF MONTHLY BUDGET STATUS CERTIFICATION**

- ◆ For the month of September 2011.

	Motion by Mr. Joseph Surace	Seconded by Mrs. Linda McCue	
	To approve the Monthly Budget Status Certification for the month September 2011.	On roll call, Motion carried.	

9. **PUBLIC WORK SESSION**10. **APPROVAL OF MINUTES**

- ◆ Minutes from the Executive Session and Regular Business Meeting on October 17, 2011 and the Special Public Business Meeting on October 27, 2011.

	Motion by Mr. Carmelo Luppino	Seconded by Mr. Joseph Surace	
	To Approve Minutes from the Executive Session and Regular Business Meeting on October 17, 2011 and the Special Public Business Meeting on October 27, 2011.	On roll call, Motion carried. Mr. Yusang Park abstained from the October 17, 2011 minutes. Mrs. Linda McCue, Mrs. Angela Napolitano and Mr. Peter Suh abstained from the October 27, 2011 minutes.	

11. **QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA AND ANY OTHER TOPIC OF CONCERN**

- ◆ Ms. Christina Yoo stated that she had a question for the Board and Mr. Steven Engravalle. Ms. Yoo stated that she represented some Korean parents. The KPAC is a group whose children speak more than two languages. They act as a bridge back then. The parents told Mr. Engravalle at KPAC on October 20, 2011 that the students were missing the Math Club at the Middle School and asked why it didn't exist. We won first place in Math and were never told why they couldn't have the club. There are deadlines for the competition. The answers were positive and she was told by Karen the fee is \$295 for the stipend to stay after school. Ms. Yoo asked if the school is registered and was the stipend ever discussed?
- ◆ Mr. Steven Engravalle stated that the registration is paid by the School Account via the Bills List. To request a stipend is a part of the collective bargaining agreement. A stipend was never paid before.
- ◆ Mr. Yusang Park asked if it is not in the contract don't we pay?
- ◆ Mr. Steven Engravalle stated that if it is a part of the agreement, then yes.
- ◆ Mr. Arthur Levine asked if we can solve it.
- ◆ Mr. Steven Engravalle stated yes we could.
- ◆ Mr. Arthur Levine asked if we can get it done.
- ◆ Mr. Steven Engravalle stated absolutely.

- ◆ Mr. Joseph Surace stated that people just can't come along and say that they want to be paid.
- ◆ Mr. David Sarnoff asked about Resolution #2B and why the settlement amount is not disclosed.
- ◆ Mr. Matthew Giacobbe stated that one component is Special Education which is resolving a past settlement over a period of time. We are no longer responsible future tuition. We do not pay for July 2011 and then forward it.
- ◆ Mr. David Sarnoff asked about Resolution #1POL and the red line may not be convicted of felony.
- ◆ Mr. Matthew Giacobbe stated that this certain conviction of having a drug offense cannot be on the school board.
- ◆ Mr. Keith Jensen said thank you and for the school funding. Please tell the other board members and the mayor. Thank you for the tours. The insurance for ski trips is out of control. We need fundraisers in order to have ski trips.
- ◆ Ms. Paige Saltano asked about the High School rental. She also asked about PowerSchool training for parents and asked why we are approving the report cards tonight.
- ◆ Mr. Steven Engravalle stated that the format is different and the element is different with a unified report card. We will be hosting parent trainings.
- ◆ Ms. Paige Saltano said that she would help.
- ◆ Ms. Martha Cohen asked about the six month's provisional for jobs? She asked if the board can make it a year.
- ◆ Mr. Howard Pearl asked about Resolution #16P and that we need more information on this.
- ◆ Mr. Steve Engravalle stated that the revision is from a full-time post to a part-time post to save on Health Benefits. The person we are hiring is being transferred.
- ◆ Mr. Howard Pearl asked what is the need.
- ◆ Mr. Steven Engravalle stated that there is only one person in charge so there is a backlog in paperwork.
- ◆ Ms. Diane Schiarriai asked about Resolution #1F and the settlement.
- ◆ Dr. Nina Levinson asked about Resolution #2B and stated that it is our money and entitlement. \$50,000 was paid out in legal fees and would like to know how many other lawsuits are there.
- ◆ Mr. Steven Engravalle stated that there is a plan in place and we will have hard copies ready.
- ◆ Mrs. Paula Colbath asked about Resolution #4B&G and questioned the square footage.
- ◆ Mr. Matthew Giacobbe stated that if we build out we can keep below \$115,000. There is a waiver for the first three months of rent. \$20 per sq. ft. is pretty standard.
- ◆ Mrs. Tracy Mattei asked if there are any remote servers at the High School.
- ◆ Mr. Steven Engravalle stated that only PowerSchool is backed up. We had to add air conditioning. We have a Technology Plan in progress.
- ◆ Ms. Christina Yoo asked if there are any plans for hiring an interim Assistant Superintendent.
- ◆ Mr. Steven Engravalle stated that we need someone to focus on Curriculum and Instruction.
- ◆ Mr. Yusang Park stated that he heard and disagrees with the Personnel Committee of not having an Acting Assistant Superintendent or Director of Guidance. The Curriculum has not been updated for fifteen years. Why are the textbook so old? We need to update the Curriculum. We haven't done anything.
- ◆ Mr. Steven Engravalle stated that the K-2 Math Curriculum and we are composing K-12 to be adopted by September 1, 2012.
- ◆ Mr. Yusang Park stated that Curriculum and Guidance are just as important as buildings. We should go out to search for Supervisors.
- ◆ Mr. Steven Engravalle stated that we didn't have a Science specialist but have a large amount of gym teachers who want to become Administrators. ESL and Bilingual is filled.

- ◆ Mr. George Porto stated that we went through a re-organization with the prior Superintendent. Are you going to change who is reporting to who? So it doesn't make sense if they choose someone else.
- ◆ Mr. Steven Engravalle stated that there are two directors, and I am Acting Superintendent.
- ◆ Mr. George Porto stated that a new Superintendent could change the set-up.
- ◆ Mr. Yusang Park stated that the philosophy is set by the board and is compatible with us.
- ◆ Mrs. Linda McCue stated that it is never as bad as some say.
- ◆ Mr. Yusang Park stated that we spend money on outside tutoring.
- ◆ Ms. Christina Yoo stated that parents are two years behind Tenafly.
- ◆ Mr. John Bang stated that he agreed that we are asking too much of Mr. Steven Engravalle and we need to make sure he has the resources. We need an Assistant Superintendent and we need someone from within the district. He suggests that we revisit the issue.
- ◆ Mr. Carmelo Luppino asked was it Mr. Steven Engravalle or personnel not to have an Assistant Superintendent.
- ◆ Mr. John Bang stated that we need something done.
- ◆ Mr. Steven Engravalle stated the board needs to appoint the position.
- ◆ Mr. Arthur Levine stated that it is for an Acting Superintendent to make the recommendation and then the board votes.

12. **RESOLUTIONS AND REPORTS OF COMMITTEES**

Board Committee			
#1B	Approval – Resolution Regarding School District Report of Incidents of Harassment/Intimidation/Bullying		
#2B	Approval – Settlement Agreement – Residency Issue		
#3B	Approval – Settlement Agreement – Parisi Architects		
	<table border="1"> <tr> <td>Motion by Mrs. Linda McCue To Approve #1B - #3B</td> <td>Seconded by Mrs. Angela Napolitano On roll call, Motion carried. Mr. John Bang, Mrs. Linda McCue and Mrs. Angela Napolitano abstained from #2B. Mr. Peter Suh was absent.</td> </tr> </table>	Motion by Mrs. Linda McCue To Approve #1B - #3B	Seconded by Mrs. Angela Napolitano On roll call, Motion carried. Mr. John Bang, Mrs. Linda McCue and Mrs. Angela Napolitano abstained from #2B. Mr. Peter Suh was absent.
Motion by Mrs. Linda McCue To Approve #1B - #3B	Seconded by Mrs. Angela Napolitano On roll call, Motion carried. Mr. John Bang, Mrs. Linda McCue and Mrs. Angela Napolitano abstained from #2B. Mr. Peter Suh was absent.		

Buildings and Grounds			
#1B&G	Approval – Submission of Annual Required Comprehensive Maintenance Plan		
#2B&G	Approval – Revised Rental Agreement for Fort Lee High School		
#3B&G	Approval – Approval of SSP Architectural Group to Submit Plans for Classrooms		
#4B&G	Approval – Lease Agreement for 2175 Lemoine Avenue		
	<table border="1"> <tr> <td>Motion by Mr. Carmelo Luppino To Approve #1B&G - #4B&G</td> <td>Seconded by Mrs. Linda McCue On roll call, Motion carried. Mr. Peter Suh was absent.</td> </tr> </table>	Motion by Mr. Carmelo Luppino To Approve #1B&G - #4B&G	Seconded by Mrs. Linda McCue On roll call, Motion carried. Mr. Peter Suh was absent.
Motion by Mr. Carmelo Luppino To Approve #1B&G - #4B&G	Seconded by Mrs. Linda McCue On roll call, Motion carried. Mr. Peter Suh was absent.		

<u>Curriculum Committee</u>			
#1CUR	Approval of Class Trips for a total cost to the District of \$1,350.00		
#2CUR	Approval of Computer Logic Group Report Card Services		
#3CUR	Approval of K-12 Report Card Formats		
	<table border="1"> <tr> <td>Motion by Mr. Yusang Park To Approve #1CUR - #3CUR</td> <td>Seconded by Mrs. Angela Napolitano On roll call, Motion carried. Mr. Peter Suh was absent.</td> </tr> </table>	Motion by Mr. Yusang Park To Approve #1CUR - #3CUR	Seconded by Mrs. Angela Napolitano On roll call, Motion carried. Mr. Peter Suh was absent.
Motion by Mr. Yusang Park To Approve #1CUR - #3CUR	Seconded by Mrs. Angela Napolitano On roll call, Motion carried. Mr. Peter Suh was absent.		

<u>Finance</u>			
#1F	Approval – Current Bills List		
#2F	Approval – Line Item Transfers – September 2011		
#3F	Approval of Closing Petty Cash Bank Account		
	<table border="1"> <tr> <td>Motion by Mr. Joseph Surace To Approve #1F - #3F</td> <td>Seconded by Mrs. Linda McCue On roll call, Motion carried. Mr. Peter Suh was absent.</td> </tr> </table>	Motion by Mr. Joseph Surace To Approve #1F - #3F	Seconded by Mrs. Linda McCue On roll call, Motion carried. Mr. Peter Suh was absent.
Motion by Mr. Joseph Surace To Approve #1F - #3F	Seconded by Mrs. Linda McCue On roll call, Motion carried. Mr. Peter Suh was absent.		

<u>Health-Welfare and Safety</u>			
#1HWS	Approval – Payment Of Home Instruction Services		
#2HWS	Approval – Bayada Nurses, Inc. as Additional Related Service Provider for 2011-2012 school year		
#3HWS	Approval – Bergen Pediatric Therapy Center as Related Service Provider for 2011-2012 school year		
	<table border="1"> <tr> <td>Motion by Mr. Carmelo Luppino To Approve #1HWS - #3HWS</td> <td>Seconded by Mrs. Angela Napolitano On roll call, Motion carried. Mr. Peter Suh was absent.</td> </tr> </table>	Motion by Mr. Carmelo Luppino To Approve #1HWS - #3HWS	Seconded by Mrs. Angela Napolitano On roll call, Motion carried. Mr. Peter Suh was absent.
Motion by Mr. Carmelo Luppino To Approve #1HWS - #3HWS	Seconded by Mrs. Angela Napolitano On roll call, Motion carried. Mr. Peter Suh was absent.		

<u>Personnel</u>	
#1P	Approval - Staff Trips and Conferences for a Total of \$695.04
#2P	Approval – Resignation of Thomas Curry as Part-Time Physical Education Aide at School No. 2
#3P	Approval – Personal Leave for Lori Lecarl as BSI Teacher at School No. 1
#4P	Approval – Maternity Leave for Francesca Marotta (Baccan) as High School Foreign Language Teacher

#5P	Approval – Maternity Leave for Crystal Tuozzolo as Elementary Teacher at School No. 4	
#6P	Approval – Maternity Leave for Stephanie Borgono as School Social Worker for The Child Study Team	
#7P	Approval – Salary Adjustment for Mary Vincenti as Part-Time Classroom Aide at School No. 1	
#8P	Approval – Rescind Ada Acosta as Faculty Coordinator for the 2011-2012 school year	
#9P	Approval – Revised Appointment of Anti-Bullying Specialist at School No. 2 for the 2011-2012 school year	
#10P	Approval – Appointment of Patrick Ambrosio as District Title Ix Coordinator for 2011-2012 school year	
#11P	Approval – Appointment of Annmarie Corcione as Part-Time Preschool Teacher at School No. 1	
#12P	Approval – Reappointment Of Michelle Mcinerney As Special Education Teacher at School No. 1	
#13P	Approval – Transfer of Jaritza Beato as Classroom Aide from FLECC to School No. 2	
#14P	Approval – Transfer of Alyssa Bozzetti from Part-Time to Full-Time Classroom Aide at FLECC	
#15P	Approval – Appointment of Stephan Lastra as Part-Time Physical Education Aide at School No. 2	
#16P	Approval – Appointment of Linda Mulligan as Part-Time Human Resource Confidential Administrative Assistant	
#17P	Approval – Rescind Resolution No. 24586 for the Additional Co-Curricular Activities for Chess Club and Wind/Drill Instructor	
#18P	Approval – Appointment of Additional Co-Curricular Personnel for the 2011-2012 school year	
#19P	Approval – Additional Substitutes for the 2011-2012 school year	
#20P	Approval – Appointment of Lea Iuculano as Part-Time Classroom Aide at Fort Lee Early Childhood Center	
	Motion by Mrs. Linda McCue To Approve #1P - #20P	Seconded by Mrs. Angela Napolitano On roll call, Motion carried. Mr. Joseph Surace abstained from #14P. Mr. Peter Suh was absent.

#1POL	Approval – Adoption of Policy/Regulation Updates	
	Motion by Mrs. Linda McCue To Approve #1POL	Seconded by Mr. Yusang Park On roll call, Motion carried. Mr. Peter Suh was absent.

- ◆ Mr. Steven Engravalle recognized the new hires: Michelle McInerney, Ann Marie Corcione and Lea Iuculano.

13. At approximately 9:30 PM, Mrs. Linda McCue, offered, Mr. Joseph Surace, seconded by, to adjourn the Regular Business meeting. On voice vote, motion carried unanimously.

Roll calls and resolutions of this meeting are attached.

Respectfully submitted,

CHERYL BALLETO
BUSINESS ADMINISTRATOR/BOARD SECRETARY

CB/mp
Att.
11-18-11